

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, September 9, 2025 | 7:00 p.m. | Regular Board Meeting

Members: Chair Mike Irwin, Vice Chair Eric Oschwald, Trustee Mark Lewis, Trustee Bill Moss, Trustee Mark DiMarzio, Trustee Jim Mayes, Trustee Wayne Benanti, Operations Manager Aaron Smith, Engineer Max Middendorf (excused), Business Manager Cherril Graff, Treasurer Stacy Stremsterfer and Secretary Jessica Ryg

Guests: Todd Folder and Jim Mitchell

I. Call to Order

Chair Irwin called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the previous 6 p.m. board meeting.

III. Secretary (Ryg)

Vice Chair Oschwald made a motion to approve Tuesday, August 12, Special Board Meeting Minutes. Trustee DiMarzio second the motion. All CGTPWD Trustees voted yes with Trustee Lewis voting present. The motion carried.

Vice Chair Oschwald made a motion to approve Tuesday, August 12, Regular Meeting Minutes. Trustee DiMarzio second the motion. The motion carried.

IV. Guests/Visitors:

Chair Irwin recognized the meeting's guests.

V. Treasurer (Stemsterfer)

a. Monthly Budget Report for August 2025

The CGTPWD Budget Report lists 4 months or 33% of Y'26 activities. The Income and Expenses for August 2025 are listed on the Profit & Loss Budget Performance.

Month End District Water Income	Aug.: \$187,932.00
	July: \$190,667.00
	June: \$172,891.00
	May: \$165,729.00

Fiscal YTD Water Income	Aug.: \$716,610.00
	July: \$529,287.00
	June: \$338,620.00
	May: \$165,729.00

Including other Income, Month End District Income	Aug.: \$221,004.00
	July: \$225,890.00

	June: \$195,284.00 May: \$193,038.00
Fiscal YTD for All Income	Aug.: \$834,231.00 (104%) July: \$614,149.00 (102%) June: \$388,260.00 (96%) May: \$193,038.00 (95%)
Month End Operating Expenses	Aug.: \$230,114.00 July: \$209,179.00 June: \$117,749.00 May: \$174,522.00
Fiscal YTD Expenses of Operating Budget	Aug.: \$737,651.00 (100%) July: \$505,420.00 (91%) June: \$295,875.00 (80%) May: \$174,522.00 (95%)
Net Operating Income (Loss) Unaudited	(\$9,110.00)
Budgeted Debt Service & Short-Lived Assets (SLA): <u>\$46,650.00</u> which transfers each month to Debt & Service accounts	
Capital Expenses for the Period:	August: \$0 (correct) July: \$2,000 June: 0 (correct) May: 0 (correct)
Net Income for the Period:	Aug.: (\$59,760.00) July: (\$31,939.00) June: \$30,885.00 May: (\$28,134.00)

Trustee DiMarzio made a motion to accept the treasurer's report pending audit. Trustee Lewis second the motion. Trustee Oschwald inquired about DuSenn North America payment and transfer of payment. Treasurer Stremsterfer updated him. Chair Irwin called for a roll call vote:

Chair Irwin: Yes
Vice Chair Oschwald: Yes
Trustee Mayes: Yes
Trustee Benanti: Yes
Trustee Moss: Yes
Trustee DiMarzio: Yes
Trustee Lewis: Yes
With seven yes votes, the motion carried.

(7:10 p.m.)

b. Bills List of Vendors

Aug.: \$169,093.64
July: \$272,922.00
June: \$93,064.00
May: \$178,013.07

Trustee DiMarzio made a motion to pay the bills. Vice Chair Oschwald second the motion. The motion carried.

c. Other items related to finances:

The BoS CD will mature at the end of the month. Treasurer Stremsterfer researched rates. Vice Chair Oschwald encouraged the Treasurer to find the best rate. It will be up to the Treasurer's discretion.

It was clarified that all bank signature cards are up to date, pending the new trustee appointment.

The District's banking accounts month end balances included in Treasurer Stremsterfer's report.

VI. Operations Manager's Report (Aaron Smith)

Operation Manager's Water Report for July 18, 2025 to August 18, 2025 is as follows:

Amount of water treated and sent to the distribution system: 13,442,000 (31-day cycle)
Amount of water billed: 11,812,600 gallons
Amount of water loss: 1,609,400 gallons (11.9%)
Amount of water loss per minute: 36.0 gallons

***DISCLAIMER:** No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.*

The IEPA informed the District that a field inspection is due. It is scheduled for Tuesday, September 23, 2025. The Operations Crew worked hard to prepare for it and they are ready for inspection.

A fire hydrant on Smith Road was hit and repaired.

A valve box situated inside a sidewalk located in Western Knolls subdivision was lowered to mitigate any possible trip hazards.

The meter pit on McKibbin Lane was replaced due to the growth of tree roots that were collapsing the pit.

The Farmingdale bulk water sales dollar bill mechanism was replaced.

A water service on Hennepin Road was discontinued. The residence situated on the parcel will be demolished by the Springfield Airport Authority, which acquired the property.

A short 2,500 ft. water main extension on Bomke Road is currently being bid. Operations Manager Smith has been researching updated material costs, working on an extension contract and communicating with Engineer Middendorf regarding the project since the property owner granted permission to proceed.

VII. Business Manager's Report (Cherril Graff)

Cross-Connection Forms: The office sent cross-connections per survey forms to all District customers per IEPA. The forms detail any potential or actual connections between drinking water systems and non-potable sources, ensuring compliance with state regulations. There's been questioning from customers, but in Illinois the purpose of the cross-connection form is to document and manage cross-connections to prevent harmful substances from contaminating the public potable water supply.

Deduct Meters: The deduct meters appear to identify themselves by location which means when a customer has a cellular meter and a radio meter, it makes it difficult to get the correct meter on the correct route. Midwest Meter and CUSI have been dispatched to resolve the issue involving approximately 50 deduct meters.

VIII. District Engineer's Report (Middendorf - excused)

Chair Irwin announced that Engineer Middendorf supplied the plans for the future Winch Road loop.

All of the previous projects slated for SRF funding will be turned into future USDA projects.

Operations Manager Smith gave Chair Irwin documents regarding railroad permits for the Curran Loop.

IX. Chair, Vice Chair and Committee Reports

- A. Chair (Irwin): Chair Irwin said he's continuing his work with our Operations Manager and Engineer regarding the USDA future funding.
- B. Vice Chair (Oschwald): Vice Chair Oschwald thanked everyone for the productive 6:00 pm Special Board Meeting. He updated the Board that there's a new Illinois House Bill 3141 which encompasses the Illinois EPA. Operations Manager Smith indicated that he and his team prepared a plan regarding that new law. It was submitted to EPA and approved. Also, the defibrillators were ordered.
- C. Finance Committee (Oschwald/DiMarzio): no report

Trustee DiMarzio and Vice Chair Oschwald were contacted by the auditors to address any past control issues or potential fraud. Each indicated they felt comfortable with the controls for the size of the office staff. Neither had any belief of any fraud.

Treasurer Stremsterfer also contacted the auditors to inquire about any potential missing documents needed. However, the auditors were preoccupied with another project and stated that they would contact her at a later time. She will remind them about submitting the annual comptroller report.

Treasurer Stremsterfer informed the board that the \$12,385 Cap Ex check for the Bobcat mower is now in the Capital Expenses Line Item.

- D. Planning Committee (Moss/Mayes): no report.
- E. Personnel Committee (Lewis/Moss): It was noted that Trustee Lewis was added to this committee due his previous work in HR and union contracts. He inquired about labor relations and the future union contract renewal.
- F. Systems Oversight Committee (Irwin/Benanti): no report.
- G. Policy and Procedures Committee (Benanti/Lewis): Trustee Lewis was added to this committee.
- H. Ordinance Committee (DiMarzio/Oschwald): no report.

(7:32 pm)

X. New Business

- A. Budget Amendment #1: Vice Chair Oschwald moved to table Budget Amendment #1. Trustee Mark Lewis second the motion. The motion carried.
- B. Pleasant Plains Intergovernmental Agreement: It was clarified that the Teamsters Union Representatives said they were okay with our CGTPWD stepping outside of their union contract to serve the neighboring water district

Trustee Moss made a motion to approve the Pleasant Plains Intergovernmental Agreement and have our attorney send it to the Village of Pleasant Plains legal counsel. Trustee Lewis second the motion. Chair Irwin took a roll call vote:

Chair Irwin: Yes
Vice Chair Oschwald: Yes
Trustee Mayes: Yes
Trustee Benanti: Yes
Trustee Moss: Yes
Trustee DiMarzio: Yes
Trustee Lewis: Yes
With seven yes votes, the motion carried.

- C. System Enhancements: Loops, Main, etc.

Chair Irwin inquired about the funds needed to close the Lincoln Trail loop which would connect three water mains. He recognizes the additional cost since there's a creek crossing. It was clarified that there are funds set aside for this specific water main extension project.

D. Trial Technician.

Chair Irwin explained the need for a professional trial technician. A trial technician, or commonly referred to as a "hot seat operator," is a specialized litigation professional who manages the technical and multimedia aspects of a bench trial or jury trial, including setting-up and operating courtroom technology, creating and displaying digital evidence like graphs and videos, and organizing an evidence database.

The Lexitas Company is headquartered at 4424 W. Sam Houston Pkwy N Westway II, Suite 420, Houston, TX 77041 and can be reached at: 800.676.2401. There is no consultation fee and their fees are based on the length of the trial. Their equipment is built includes a projector, large TV, trial laptops with evidence loaded, printer, matrix (switch/splitter), monitors, Wi-Fi hotspot (as to not rely on the courtroom's Wi-Fi), speakers, set-up/breakdown, cables, tables and adapters. In addition, they offer trial services such as reprographics such as oversized posters in color/black and white, exhibit binders, exhibit stickering, copies, digital media and secure shredding.

Trustee DiMarzio made a motion to engage in this contract. Vice Chair Oschwald second the motion. Chair Irwin called for a roll call vote:

Chair Irwin: Yes

Vice Chair Oschwald: Yes

Trustee Mayes: Yes

Trustee Benanti: Yes

Trustee Moss: Yes

Trustee DiMarzio: Yes

Trustee Lewis: Yes

With seven yes votes, the motion carried.

- E. Compensation for Trustees. Chair Irwin asked Trustee Lewis to work with Trustee Mayes to research this initiative since he's on the Personnel Committee. It was clarified that the Otter Lake Water Commission/Board is not compensated, but Illinois Rural Water has other municipalities who are paid such as South Holland's Water District which reimburses their Trustees \$3,000/year. Some municipalities, like Norridge, pay Trustees a fixed salary of \$16,000 annually which is set forth by a local ordinance. These are some of the exceptions, but worth researching. This topic will be added to next month's agenda.

(7:48 p.m.)

XI. Visitors and Guests: Todd Folder spoke to the possible compensation for trustees explaining the difference between municipal (city, town or village) vs. special districts. Curran-Gardener Townships is a special district according to IL State Statute 70/ILCS 3705.

XII. Executive Session – none.

XIII. Return to Open Meeting – none.

XIV. Next Regularly Scheduled Meeting - Tuesday, October 14, 2025 at 7:00 pm.

XV. Adjournment A motion was made by Trustee Moss to adjourn. Trustee DiMarzio second the motion. The motion carried. The CGTPWD Board adjourned.